

**(INSERT ARISE LOGO)**

For the fastest and most effective resolution to your question or concern, please contact the leadership member listed *first*. The purpose of this system is to ensure that no questions or concerns remain unaddressed.

For questions or concerns related to:	Please contact:
<ul style="list-style-type: none"><li>• Assessments</li><li>• English Learners</li><li>• School-wide instructional calendar</li><li>• Professional development</li><li>• Humanities curriculum and instruction</li><li>• Academic events</li></ul>	Director of Teaching and Learning <i>Name</i>
<ul style="list-style-type: none"><li>• STEM curriculum and instruction</li><li>• Linked Learning</li><li>• 504 Plans</li><li>• PowerTeacher Pro</li></ul>	Dean of STEM <i>Name</i>
<ul style="list-style-type: none"><li>• Positive incentives</li><li>• Student discipline and restorative practices</li><li>• Mediations</li><li>• Attendance and truancy concerns</li><li>• COST Team</li><li>• Advisory</li><li>• Athletics</li><li>• School-wide climate and culture initiatives</li></ul>	Dean of School Culture <i>Name</i>
<ul style="list-style-type: none"><li>• Payroll</li><li>• Benefits</li><li>• Timesheets and time off</li><li>• Food services</li><li>• Purchasing</li><li>• School safety plans</li></ul>	Director of Operations and Finance <i>Name</i>
<ul style="list-style-type: none"><li>• Special Education</li><li>• Concerns about staff members</li><li>• General school issues</li><li>• Questions or concerns that remain unaddressed after speaking with other leadership team members</li></ul>	Head of School <i>Name</i>

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